BRADGATE
Education Partnership

Stronger Together

Bradgate Education Partnership
Trust Offices, Wreake Valley Academy,
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Date 2/11/2026

Dear Parent/Carer,

Bradgate Education Partnership: Consultation on changes to the schools Published Admission Numbers (PAN) for [Academic Year 2028/2029]

Consultation period: Monday 2nd November to Monday 14th December 2026

Bradgate Education Partnership the admissions authority for 19 academies is launching a consultation on proposed changes to the Published Admission Number (PAN) at 5 of its schools, in line with the School Admissions Code 2021. The Trust is seeking the views of all interested parties to these proposals.

Why are we consulting?

The School Admissions Code requires admission authorities to consult on their admission arrangements at least every seven years, or sooner where a change is proposed, including any increase or reduction to a PAN.

In this instance, 5 BEP schools are proposing changes to the number of pupils admitted in the school reception year or seeking to confirm their current admission number as permanent.

Stakeholders are deemed to include:

- Parents and carers of children between the ages of [2] and [18]
- All other admission authorities within the relevant area
- Staff at the academies concerned
- *Leicestershire Local Authority*
- Other persons in the local area who may have an interest in the proposed admission arrangements

The full School Admissions Code (2021) can be found at: assets.publishing.service.gov.uk (search 'School Admissions Code 2021').

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Specific Proposal

At Broomfield Community Primary School, the Trust proposes to change the PAN with effect from August/September 2028.

For children who already hold a place at an affected school, there will be no change.

Broomfield Community Primary School has previously operated a PAN of 38. This has in agreement with Leicestershire County Council been temporarily set at 30 for a number of years.

The trust proposes to confirm the current temporary PAN of 30 as a permanent arrangement.

School / Academy	Current PAN	Proposed PAN	Change
Broomfield Community Primary School	38 Official 30 Temporary	30	Secure the current temporary PAN as permanent Reduction of 8 on the pre-temporary PAN

Rationale for the Proposed Changes

The Trust's reasons for proposing these changes are as follows:

- Confirming the PAN at 30 on a permanent basis would formalise the arrangement that already exists between the LA and the school and reflects how families are using the school.
- The alignment between PAN and demand allows the school / trust to:
    - organise classes efficiently and make the best use of schools resources
    - maintain high-quality educational provision with appropriate class sizes.
    - plan staffing and budgets more effectively. This is a consequence of matching provision to need, not the reason for the change itself.

There are no other proposed changes to the admissions arrangements at this school.

How to Respond

The consultation will run from **Monday 2nd November 2026** to **Monday 14th December 2026**. During this period, a copy of this letter a link to the proposed admission arrangements **and an electronic form** will be available on the Bradgate Education Partnership website at:

https://bepschools.org/admissions-consultation/

or linked from the schools admission page at:

School / Academy	Website
Broomfield Primary School	https://www.broomfield.bepschools.org/our-school/admissions/

Comments can be submitted via e-mail or post using the following contact details:

Post:

Bradgate Education Partnership
Trust Offices
Wreake Valley Academy
Parkstone Road
Syston
Leicestershire
LE7 1LY

or

Email: consultation@bepschools.org

All responses must be received by Monday 14th December 2026. Representations received after this date cannot be considered.

Following the consultation, the Trust Board / Trustees will consider all responses received and decide whether to approve the proposed changes to admission arrangements for the 2028 academic year.

Yours faithfully,



Gareth Nelmes
CEO on behalf of trust officers and trustees